



BSACI Fellows Awards: Nomination form and guidance notes

Fellows Award: Guidance Notes for Nominators

If you would like to nominate an individual for the Fellows Award here are some guidance notes to help you make your nomination and complete the [nomination form](#) on page 4.

1. Eligible nominees

Nominees eligible for a Fellows Award are current BSACI members who have at least 20 years of continuous membership. Members must be nominated by a current BSACI member and cannot self-nominate.

2. Completing the nomination form

To nominate an individual, please complete a [nomination form](#) and email it to vivine@bsaci.org by the end of May each year. Incomplete forms will not be considered.

Case for nomination – please submit a maximum of 500 words outlining why you think the nominee deserves to be awarded a BSACI Fellowship.

3. Confidentiality

All the information provided about a nominee will be treated in the strictest confidence. If your nominee is successful, the BSACI will contact the nominee prior to using their profile for any news material.

4. Evaluation criteria

The Trustees will assess nominees for evidence demonstrating significant impact made in allergy and clinical immunology and a sustained contribution to BSACI.

Examples include (but are not limited to):

a. Efforts that have:

- (i) assisted the BSACI as a professional body to achieve its objectives
- (ii) made a direct contribution to improving the working lives of professionals in allergy or clinical immunology related fields and their care of patients.

b. Contributions that have helped allergy and clinical immunology departments achieve better outcomes for patients or staff.

c. A personal impact which differs from that of any team or organisation where they work, and where their outputs go beyond those of any role they are employed to play.

5. Acknowledgement of nominations

You will receive an email from vivine@bsaci.org to confirm that your nomination has been received.

6. Changes to information submitted

Once you have submitted a nomination you will not be able to make any further changes to the information you have already submitted.

7. Successful nominations

Successful Fellows will be presented with this honour at the BSACI Annual Conference in the 'Celebrating Excellent in Allergy Care & Research' session. A short citation will be read and the Fellow will be presented with a pin badge and framed certification. Only one person per year will be granted the BSACI Fellow award. The newly appointed Fellow will be:

- Invited to the President's dinner the year of being awarded
- A recipient of the post-nominal letters *FBSACI*
- Inscribed on the BSACI Fellows '[Wall of Honour](#)'
- Awarded free lifelong society membership.

8. Feedback

Unfortunately, we are unable to provide individual feedback on nominations.

9. Diversity

The BSACI is committed to working towards a workforce that reflects the diversity of society.

10. Data

Personal data provided on the nomination form may be held and processed by the BSACI. A summary of BSACI's privacy policy is available [online](#).

11. Further enquiries

If you have any questions about the Fellows Award, please contact us on:

Telephone: 020 7501 3910

Email: vivine@bsaci.org

Version: 2

Nomination form

Name of Award	
Nominator's Name	
Nominator's Email	
Nominator's BSACI Membership no.	
Nominee's Name	
Nominee's Email	

Case for Nomination

Please outline in no more than 500 words, why you are nominating the person above. You should evidence the unique and original contribution the nominee has made to the advancement of Allergy and Clinical Immunology. In this summary of achievements, you should also demonstrate the reach of the nominee's work and the extent to which their work and expertise are recognised by others working in the same field.

Signature: *(electronic accepted)*

Date:

Completed forms should be emailed directly to vivine@bsaci.org