

## **BSACI Joint Deputy Scientific Programme Leads (DSPL), BSACI Annual Conference**

BSACI is seeking expressions of interest for **Joint Deputy Scientific Programme Leads (DSPL)** - ideally one paediatric and one adult member - to support the Scientific Programme Leads in shaping and delivering the BSACI Annual Conference.

The DSPLs will work collaboratively with each other and with the Programme Leads to develop a high-quality, inclusive scientific programme that reflects the breadth of clinical, scientific, and educational priorities across the allergy and immunology community.

### **Role and Responsibilities**

The key responsibilities of the Joint Deputy Scientific Programme Leads include:

- Reviewing updates to the conference app and supporting proofing activities in collaboration with the Communications Leads.
- Leading the planning and judging processes for Case Rounds, and coordinating communications with chairs, applicants, Programme Leads, and Communications Leads.
- Proofreading the Conference Programme to ensure accuracy, clarity, and consistency.
- Preparing a proposed chairing list, using faculty information, for Programme Leads to review.
- Supporting delivery of the programme onsite to ensure workshops and related sessions run smoothly.
- Assisting the Communications Leads with social media content preparation when required.
- Contributing to strategic programme planning by attending bi-weekly, one-hour Microsoft Teams meetings and maintaining proactive email communication between meetings.

### **Term of Appointment**

- The successful applicants will formally begin their two-year term in **October 2026**, following the conclusion of the 2026 Conference.
- After this period, it is anticipated that the DSPLs will transition into the role of Scientific Programme Leads for a further two years.
- Newly appointed deputies will be required to attend the **Programme Planning Meeting in May 2026 in London**, supporting the incoming Programme Leads in the development of the 2027 conference programme.

## **Working with Medivents**

BSACI conference planning is supported by **Medivents**, our event logistics agency. Their team works closely with the Scientific Programme Leads, DSPLs, and the wider organising committee to deliver all operational aspects of the conference.

## **Benefits of the Role**

- Opportunities to work closely with leading experts across the allergy and immunology community.
- Insight into all aspects of BSACI conference design and delivery, contributing to the future direction of the conference.
- Complimentary registration for the duration of the Annual Conference.
- Up to £140 in travel reimbursement.
- Complimentary ticket to conference social events.

## **How to Apply**

If you are interested in the role of **Joint Deputy Scientific Programme Lead**, please send your **CV** and a **statement (up to 200 words)** outlining your relevant experience and suitability to **sandie@bsaci.org** by **9:00am on Monday 30 March 2026**.

If you would like to discuss the role further, please contact **fiona@bsaci.org**